**Wednesday July 11, 2018 (Minutes)**

7:00p-9:10p, online

Present: Ashley, Angel, Abdulla, Jerry, Mike, Wenda, Helen

* Course evaluation website popularity
-pageviews not available
* Mentorship email
-Mentorship orientation on Thu July 19 not mandatory
* BBQ
-UTSU services 🡪 use free BBQ from 10-4p on lawn, have to pay $200 deposit and propane charge for $25
-$200 deposit is refundable
-fill form to book 2 weeks prior to event, what food we’re bringing (preferably pre-cooked)
-UTSU also have various items for rent throughout the year (water, coffee, popcorn machine)
* 2nd year reception
-Faculty club? Pricing details TBA
-Hart House deal to student unions
-funding 🡪 departmental, sponsorships, prize raffle
-aim for it to be an informal forum to entice second years to come (not as intimating as a formal setting)
* -Dr. Templeton is very on board with it
-need to plan for professors to arrive, check potential second year schedule, commuters
-Monday, Wednesday or Thursday from 4-6p (based on mock 2nd year schedule)
-occurring after the summer BBQ
-briefly mention LMP summer research program

-Second year reception dates: Sept 10-14 or 17-21

-General Meeting dates: 24-28th

* General Meeting & Constitution
-start with speech from LMP Chair + Templeton
-mentorship program introduction
-graphic designer position open to any life sci program?, no speech needed but just a portfolio online, then selection via exec votes
-amend the constitution 🡪 only need passing vote from execs, need to write out new draft
-have 2 co-pres with one year experience in the LMPSU, or open this up so one president needs experience and one doesn’t
-adding mentorship to VP Academic official duties
-MAJOR changes voted by student body, MINOR/administrative changes voted by execs
* Conference
-sponsorship 🡪 biotech companies? Life Labs?
-speakers in forensics, diverse coverage of forensics, find an ethics speaker

-consider inviting recent grads/PhDs for brief talks
-tentative date for January 19, 2019 in MSB
-make sure conference is after LMP300 midterm test

To Do for Next Meeting:

* Mike, Jerry are part of 2nd year reception team
* Wenda, Harvard go over wording with updated constitution
* Abdulla, Helen are on BBQ team, have exact food amount, budget, UTSU request forms
* Angel responsible for clubs booths
* Ashley + Angel serious contact list, poster session sources, schedule of the day