**LMPSU Meeting Minutes**MSB 6222, September 15th 2017; 5:00 pm.

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| --- | --- | --- |
| **Members** | **Position** | **Attendance** |
| Negar Khosraviani | Co-President | Y |
|  | Co-President |  |
| Brian Yeung | VP Academic | Y |
| Negin Khosraviani | VP Social | Y |
| Shawn Goyal | VP Finance | Y |
| Michael Xu | Internal Affairs Director | Y |
| Ashley Wang | External Affairs Director | Y |
|  | Social Committee Representative |  |
| Tsz Ying So | Webmaster | Y |
| Angel Ly | 3rd Year Representative | Y |
|  | 2nd Year Representative |  |
|  | Non-Specialist Representative |  |
|  | Graphic Designer |  |
| General Members | N/A |  |

**Agenda**

1. BBQ
2. Clubs Fair/Street Fest
3. LMPSU Elections
4. Pub Night
5. Mentorship Program
6. Conference
7. Gala
8. Event Ideas and Suggestions
9. Constitution Changes
10. Miscellaneous

**Discussion**

*BBQ*

Negar wanted to thank everyone who was there. If you have receipts, give it to Shawn and fill out the form to be reimbursed. Feedback welcomed for all events in the future, including for the BBQ. General budget discussed, possibility of fundraisers suggested

*Clubs Fair/Street Fest*

Clubs fair – more people signed up for updates. People not in the specialist program and in first year are not on Teresa’s email list – solution to this problem needs to be discussed in the future.

*LMPSU election*

Election originally scheduled for Wednesday Sept 27th at 5:00 P.M. Tsz Ying and Brian’s schedule conflicts lead to a tentative rescheduling to Friday Sept 29th at 5:00 P.M. Candidates for non-LMP representative, graphic designer, 2nd year rep, a co-president, and social committee will present statements. Election for co-president suggested to happen first. Tentative plan: introduce each member, have Professor Templeton and Chair of LMP say a few words, have candidates present for 1-2 minutes, then go to pub.

Shawn suggested change in constitution for one president rather than two. Initial general disagreement with Shawn’s suggestion. Topic further discussed later in meeting.

*Pub Night*

Planned to be at Fox and Fiddle immediately following election. Free alcohol not possible due to funding limitations. Shawn’s suggestion for selling tickets for pub night was met with general disagreement – free food is a big incentive. Negin will contact Khalid for the possibility of obtaining cheaper deals. Negin and Shawn suggest alternative venues for cheaper alternatives.

*Mentorship Program*

Lack of attendance in previous years discussed. Possible solutions suggested include a lottery system and first-come-first-serve system. An in-person or online forum suggested as an alternative solution.

Decision to send out forms for 2nd and 3rd year students first. A seminar-esque event for 1st years suggested. Tsz Ying suggests an interview process for mentees to cut down on applicants. This was meant with general disagreement.

Ashley provides feedback on last year’s mentorship program. Primary point of concern was abrupt change in mentor between semesters. Negin suggests that we email mentees to inquire about the extent of their communication with their mentor. Shawn agrees, suggesting that mentors with bad feedback are removed from the program and mentees are reallocated to other mentors. Michael suggests possibility of a regularly scheduled, perhaps monthly, feedback survey to monitor the relationship between mentee and mentor.

No solid conclusion reached. Emails will be sent out and solutions to be further discussed once applicant numbers are determined.

*Conference*

Discussion of budget – special project funding suggested. Shawn and Ashley will look into food sponsorships as well as other external sponsorships.

Ashley suggests a document acting as an advertisement/brochure for external sponsors with different tiers depending on contribution. This will be further discussed in future meetings.

Negar brings up idea of poster presentations. Shawn expands on the idea, suggests we broaden the topic for posters beyond fibrosis; no restriction on topic, but limited to LMP undergraduate and graduate students to maintain focus on the LMP department.

Date of conference confirmed to be Jan 13th. MSB 2158 and Medical Sciences lobby already booked by Michael and Negar.

Shawn and Ashley to look into Student Initiative Fund (SIF) for further funding. A set schedule and timeline to be designed and sent to all executive team members in the coming weeks.

*Gala*

Possibly organized with another student union. Shawn raises the point of expenses and brings up the example of the New College Gala. Conclusion: gala will not be held. Possibly replaced with seminars.

*Event Ideas and Suggestions*

Angel to contact 3rd years for suggestions on events. Shawn recommends that LMP events not be segregated by year.

Negin suggests Oct 31st Halloween board game night. Location undecided; possibly New College or OISE. Negin further suggests ginger bread house building, skating, and possibly dodgeball. Possible collaboration with graduate student body and other undergraduate student unions. To be discussed in future meetings.

*Constitution Changes*

Shawn suggests the possibility of transition packages to make it easier for future executive teams to take over positions. Individual emails or Google Drive folders for each position suggested by Shawn and Negin respectively but Ashley counters that this segregation may be problematic. Decision by vote to make transition package is unanimous but contents of package is to be decided.

Topic of meeting minutes briefly discussed. Agreed that all members will receive a copy of minutes recorded by Michael to be discussed in the next meeting. Approval by all members prior to uploading by Tsz Ying to the LMPSU website will prevent misrepresentation of ideas and intents. Unanimous agreement among members present.

Shawn proposes constitutional change to allow only one acting president rather than two co-presidents. Addition of details to position description and possibility of emergency meetings to constitution also proposed. Further discussion to occur in future meetings possibly with Professor Templeton’s thoughts and input.

*Miscellaneous*

Brian to organize minimum one academic seminar and send information on dates and topics to Negar. Sponsorships for seminars suggested, to be discussed in future meetings.

Meetings to occur at least once a month, possibly every 2 weeks.

Meeting adjourned: 6:54 P.M.