

## LMPSU Meeting – August 22, 2018

Present: Ashley, Jerry, Harvard, Helen, Abdullah, Mike

7:00 pm– Meeting begins

### Collaboration with NAUS – Quizbowl

- Feb 15-17, 2019 weekend
- They are willing to use our logo (LMP) for providing 24 questions (~pathobiology) and ~2 representatives to help judge on the day of the competition
- It's a little far away to commit to the date, but we'll probably have questions ready (can use questions pertaining to our LMP courses)

### Interim Graphic Designer

- Probably should have one soon, especially with upcoming events (e.g. nice to have a graphic on Facebook, eye-catching, etc)
- We should just get one w/o dealing with ASSU/Constitution (call it a "policy change") so we can have graphics for BBQ, especially Clubs Carnival (pamphlets, board, etc)
- Person of interest (Jerry's friend) will most likely not be able to do BBQ and Clubs Carnival
- **Ashley** can be interim graphic designer, need help with Conference though (backburner *for now*)
- We'll send out ads now (**Mike and Jerry** have Google form ready), start posting in diff groups and in LMPSU FB group
- Would be nice to have deadline after Clubs Carnival in case there are some amazing first year graphic designers

### BBQ

- Already have a lot of inventory (plates, cutlery, etc) from last year (in storage cabinet)
- Safety concerns
  - o Need an apron and oven gloves (required to man the grill); we should probably have 2 there (always keep on eye on the grill)
  - o If you're on fire: STOP, DROP, ROLL (you know the *drill*); know where fire extinguishers are
  - o Grill must be on flat surface
  - o Clean up start at 3 pm, clean charcoal tray and grease tray before returning
  - o We're handling food, KEEP HANDS CLEAN
  - o Keep vegetarian and meat products separated
- Setting up event page, **Mike** will post in LMP group (post in your own year's groups, invite alumni, grads, faculty, i.e. all LMP people)
- Need someone to buy buns and 2 types of sausages night before – **Abdullah** will go
- **Helen** will pick up other groceries at Metro morning of, **Mike** will help (maybe **Jerry** will come in the morning)
- @ 10:30 am, be at Hart House Lawn, 2 people to get inventory in MedSci with **Ashley**, 2 to UTSU with **Helen**
- People needed on grill set up and handling (**Abdullah** and **Mike**), washing (**Ashley**), setting up tables (**Mike**), food prep (**Helen**)
- Photographer needed as well (**Helen** will bring camera)
- Have trash cans/recycling around (let people know where they are)
- "Conversation people" – keep the event social and fun! (by talking to people)

- Bring aluminum trays, just in case UTSU heated trays aren't cleanable/working (**Abdullah**)
- **Ashley** will bring scissors
- **Mike** will bring frisbee
- Speakers for music? (maybe)
- Letterhead/letter of support from department? (show legitimacy) Would be nice for sponsorships in future
- Cleanup
  - o UTSU stuff (**Helen**)
  - o Bringing back stuff to MedSci (**Ashley**)
  - o Garbage and general site clean up (**everyone** can pitch in)

#### Funding questions

- Financial bookkeeping (keep all receipts!); previous exec signing off on administrative bank stuff
- Get the responses done by this weekend (as Jo is out of town until Monday)
- Feel free to pop into the docs and edit wording as needed (Saturday Aug 25 to be in inbox for Monday)

#### 2<sup>nd</sup> year reception – Sept 14

- Nothing much has changed
- The room will be in MedSci (not a lecture hall, just generic room)

#### Clubs Carnival

- Plan to spend \$50; pull from various categories for costs (e.g. printing, etc)
- Prize for trivia questions: "fortune cookies" → little slips of paper in 15 mL tubes
- Relatively labour intensive – we'll divide the work up soon (via the group chat and at the BBQ)

#### 2<sup>nd</sup> year mailing list not sent out

- Someone to pop in LMP office to ask Louella?
- 2<sup>nd</sup> years haven't even gotten emails yet

Meet with Dr. Kandel every other month to update (she seems interested and supportive of us)

#### General Meeting

- Tentatively Friday Sept 21
- Filling in leftover positions in the executive (advertise! First week of September, at 2<sup>nd</sup> year reception, etc)
- Just have coffee and donuts and not the Pub Night
- Will Pub Night/Board Game Night be an incentive to come to the Meeting? We can just spread events out. Guaranteed that 100% of population won't show up, so probably better to just spread out events and not concentrate it into one night so more opportunities for others to attend

#### Mentorship Program

- Let's not make it too formal, let it be more natural
- BUT Having CCR available is a nice incentive, so having it formal will be good in terms of our image and future years
- For the accreditation, we'll need to look at deadlines for applications and such, otherwise we won't get it

- It's still good to push forward with the program

#### Academic Seminars

- Ask previous execs about dates for planning to not get blindsided and plan too late

8:45 pm – meeting adjourned